

# Village Education Project Kilimanjaro

Registered Charity No 1041672



*Registered as an International NGO in Tanzania: SO No 9680  
In association with Education Projects Committee, PO Box 737 Marangu  
Tanzanian Co-ordinator: Dilly Mtui*

**Patron: Dame Judi Dench CH**

**Trustees:** Miss KJ Allen MBE, Ms AG Beldam, Mrs ML Branson, Mrs S Todd, Mr GO Todd  
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## TEACHING PROGRAMME : TERMS AND CONDITIONS

1. Village Education Project Kilimanjaro [hereafter called VEPK] offers a place on its Teaching Programme on the understanding that the Applicant (and the parent or guardian of the Applicant if the latter is under the age of 18 years) has read and understood these Terms and Conditions and accepts and agrees to abide by the same. He/she is deemed to have done so upon acceptance of a written offer of a place.
2. The contract arising from these Terms and Conditions is governed by English law and is under the exclusive jurisdiction of the English courts.
3. The price quoted for the Teaching Programme includes
  - a. return ticket from London to Tanzania (or in some circumstances, Nairobi)
  - b. pre-departure training in the UK
  - c. accommodation in Mshiri village
  - d. a full teaching programme in Marangu area primary schools
  - e. resident's permit for the Applicant's stay in Tanzania
4. The Applicant is responsible for
  - a. arrangement and payment of all inoculations
  - b. obtaining a Visitor's Visa to enter Tanzania
  - c. all costs of subsistence whilst on the Teaching Programme
  - d. obtaining full travel and medical insurance (see 6 below)
5. The price of the Teaching Programme may rise and a surcharge may be imposed if there is an increase in transportation costs, an imposition of any government levy or any duty or taxes. Applicants will be notified in writing of any surcharge and the surcharge will be payable either immediately or at least 14 days prior to departure.
6. The Applicant must take out full medical insurance providing cover against personal accident, medical expenses, emergency repatriation and legal liability. Full details of the policy must be given to VEPK on request prior to departure.
7. By signing the application form and the acceptance of a place on the Programme the Applicant acknowledges that VEPK does not accept responsibility for any loss, damage or injuries suffered by the Applicant howsoever caused except in respect of death or personal injury caused by the negligence of VEPK in connection with the Programme.
8. The Applicant may be asked to submit to VEPK prior to departure a note from his/her doctor confirming that he/she is fit enough to travel and that there is no medical reason why he/she cannot undertake to live in Mshiri and teach for the duration of the programme.

9. The Applicant must take prophylactics against malaria before and for the duration of the programme.
10. The Applicant must attend the pre-departure training course. The training sessions will be held in Sevenoaks Kent in November or December prior to departure.
11. During the programme in Mshiri the Applicant will stay in rented property. Any damage to the premises or contents, or loss of any contents, (not being the property of another volunteer teacher) will be the Applicant's liability. He/she will be liable to pay repair or replacement costs, or to reimburse VEPK for any such costs borne by it. If there is more than one volunteer teacher living in the premises the costs may be divided equally between the volunteers. No visitors are permitted to stay in the premises without the prior permission of VEPK. Any damage to the primary school premises, furniture or equipment during the Applicant's teaching time which is caused by the Applicant will be his/her liability. He/she will be liable to pay repair or replacement costs or to reimburse VEPK for any such costs borne by it.
12. Whilst working on the programme the Applicant must conduct himself/herself responsibly and respect the culture and traditions of Mshiri village and surrounding areas. Any behaviour likely to bring the reputation of VEPK into disrepute, or to be offensive to the local people, or to be in any way against the laws of Tanzania will result in a warning or a request to leave the programme and to fly home as soon as possible. Acceptance on the Teaching Programme is on the strict understanding that the Applicant undertakes to comply with the laws, customs, drug and other regulations of Tanzania during his or her stay. In addition the Applicant must enter into the Code of Conduct containing rules and behaviour guidelines which are intended to ensure the Applicant's safety and enjoyment of the Programme. In the event of any violation of such rules, or laws or regulations VEPK may terminate the Applicant's stay on the Programme without any liability on the part of VEPK or any of its officers.  
A decision in this respect will be made by Katy Allen, any one of the trustees or any official of VEPK and will be final.
13. The Applicant will observe a dress code in Mshiri and while teaching. Girls are to wear shirts, skirts or culottes or dresses below the knee and look presentable. Boys are to wear trousers and shirts and look presentable and be clean shaven with short hair for the duration of the Programme.
14. The Applicant will use his/her best endeavours to teach all his/her periods each week and to prepare his/her lessons. Continued lack of attendance at the schools or non-teaching may result in the Applicant's removal from the programme.
15. If for whatever reason the Applicant leaves the programme early no reimbursement of any costs or fees paid to VEPK can be made.
16. At the request of VEPK the Applicant will complete questionnaires and assessment forms within time limits specified, and will submit reports as and when requested.
17. Upon accepting the written offer from VEPK to participate in the Teaching Programme the Applicant (or his/her parent or guardian) will pay VEPK a non-refundable deposit of £200. Six months prior to departure £1,000 shall be payable to VEPK. The balance of the payment of the Teaching Programme fee will be payable not later than 60 days prior to the departure date.